



## Fee Schedule & Policy 2024/2025

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This document forms part of the admissions or re-enrolment process for Mikisa Group of Schools Ltd. Students will not be able to begin classes for the school year until all requirements have been met and have been confirmed for enrolment by the School.

# FEE SCHEDULE & POLICY 2024-2025

## A.C.E. Virtual School Termly Fees

	Kindergarten			Elementary		O Level	A Level
	Playgroup	Step by Step	Pre-School	Grade1 - 3	Grade 4 - 7	Grade 8 - 10	Grade11 -12
Curriculum		4,870	27,000	37,200	39,600	42,000	42,000
Tuition		15,345	20,975	23,530	26,090	27,625	30,690
Administration		16,090	16,090	16,090	16,090	16,090	16,090
<b>Total</b>		<b>36,305</b>	<b>64,065</b>	<b>76,820</b>	<b>81,780</b>	<b>85,715</b>	<b>88,780</b>

## A.C.E. Physical School Termly Fees

Curriculum	4,870	4,870	27,000	37,200	39,600	42,000	42,000
Tuition	22,275	24,340	30,940	34,925	38,500	39,875	45,315
Administration	20,110	20,110	20,110	20,110	20,110	20,110	20,110
School Meals	22,280	22,280	22,280	22,280	22,280	22,280	22,280
Activity Fee	6,180	6,180	6,180	6,180	6,180	6,180	6,180
<b>Total</b>	<b>75,715</b>	<b>77,780</b>	<b>106,510</b>	<b>120,695</b>	<b>126,670</b>	<b>130,445</b>	<b>135,885</b>

## IGCSE Physical School Termly Fees

	iLower Primary			iLower Secondary			IGCSE	IAL	
	Year4	Year5	Year6	Year7	Year8	Year9	Year10	Year11	Year12-13
Tuition	56,640	64,867	73,093	81,320	89,015	96,915	104,415	112,115	130,680
Administration	40,290	40,290	40,290	40,290	40,290	40,290	40,290	40,290	40,290
School Meals	22,280	22,280	22,280	22,280	22,280	22,280	22,280	22,280	22,280
Activity Fee	6,180	6,180	6,180	6,180	6,180	6,180	6,180	6,180	6,180
<b>TOTAL</b>	<b>125,390</b>	<b>133,617</b>	<b>141,843</b>	<b>150,070</b>	<b>157,765</b>	<b>165,665</b>	<b>173,165</b>	<b>180,865</b>	<b>199,430</b>

## DISCOUNT, REFUND & PENALTY POLICIES

### DISCOUNTS

**NOTE:** A minimum enrollment commitment of one full year is required to be eligible for discounts. Currently, only two forms of discounts are available—

Early payment discount: Fees are payable on or before the first day of each term. A discount of 3% on tuition fees is given when full payment is made within 6 days of the due date.

### The Sibling-Discount:

◦ For families with more than one student attending Mikisa, additional sibling discounts apply. The oldest child pays full School fees. A 5%, 7.5% & 10% discount is given to the second, third, & other sibling(s) respectively if full fees are paid in by the first day of the term. In order to receive the Sibling-discount all students must commit to be enrolled at Mikisa School for a period of at least one full year.

A surcharge of 1% is levied per month for the late payment of fees.

### REFUNDS

The School's budget is determined based on enrollment numbers at the start of the academic year. Financial commitments are thus made to faculty staff and facilities investments. Therefore, requests for pro-rated tuition charges as a result of illness, unexpected departures, or extended holidays cannot be granted.

In the event that a student is required to leave for disciplinary reasons, the semester fee is forfeited.

### NB: ADMISSION FEES (NEW STUDENTS - PER STUDENT)

KES 10,000.00 non-refundable admission fee is due at the time of application.

### CAUTION MONEY

KES 10,000.00 (refundable) -is refundable in full at the end of the student's registration period provided no outstanding fees apply to the student's account.

### DIAGNOSTIC TESTS/ENTRY EXAMS

KES 5,000.00 for new students transferring from non-ACE schools  
IGCSE Entry Exam KES 5,000.00

### CURRICULUM

Curriculum Fee includes the cost of the minimum PACEs per term and other learning materials. Extra PACEs will be billed separately.

### CO - CURRICULAR ACTIVITIES

Will include one or two sport activities per term.

## PENALTY FOR LATE PAYMENTS

Mikisa's sole source of income is from the school fees paid. Therefore, in order to adequately provide services to the students and avail resources required for their learning, all payments need to be paid by the first day of the term

- School services will be withheld if:
  - Previous term's fees have not been cleared
  - Fees for the term not paid by the end of the first week

## PAYMENT DETAILS

### BANK DETAILS

Beneficiary Name	Mikisa Group of Schools Ltd.
Account Number Kshs	7704510013
Account Number USD	7704510047
Account Number GBP	7704510029

Bank Name	NCBA Bank Kenya Plc
Bank Branch	Karen
Bank Swift Code	CBAFKENX
MPESA PayBill	880100

### Paybill Instructions

To transfer funds from your MPESA mobile account directly to our NCBA account;

1. Go to your M-Pesa menu on your phone and select 'Lipa na M-Pesa'. Select 'Paybill'
2. Under business number, enter 880100 (The NCBA Business Number). Press OK.
3. Under account number, enter your full NCBA account (7704510013). Press OK.
4. Under amount, enter your desired amount to transfer to a maximum of KES. 150,000.00 per transaction. Press OK.
5. Enter your M-Pesa PIN number to validate the transaction. Press OK
6. Once sent, wait for an NCBA and MPESA SMS confirmations on the transfer.
7. Forward the NCBA SMS confirmation to 0746 618710.

When you deposit cash or cheques into our account, use the student pay-in slip. Be sure to indicate the student's name as you make account deposits. Present the slip to the school office as evidence of payment; the school will issue you with a receipt.

### CHANGE IN FEES

Fees are subject to change at the discretion of the school's management and depending on the prevailing circumstances. Where there is need to revise the school fees, parents will be given reasonable notice.

MANAGEMENT,  
MIKISA GROUP OF SCHOOLS LTD.