



## Fee Schedule & Policy 2022/2023

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This document forms part of the admissions or re-enrolment process for Mikisa Group of Schools Ltd. Students will not be able to begin classes for the school year until all requirements have been met and have been confirmed for enrolment by the School.

# FEE SCHEDULE & POLICY 2022-2023

## A.C.E. Virtual School Termly Fees

|                | Kindergarten |               |               | Elementary    |               | O Level       | A Level       |
|----------------|--------------|---------------|---------------|---------------|---------------|---------------|---------------|
|                | Playgroup    | Step by Step  | Pre-School    | Grade 1 - 3   | Grade 4 - 7   | Grade 8 - 10  | Grade 11 - 12 |
| Curriculum     |              | 2,420         | 14,300        | 21,340        | 20,570        | 24,310        | 25,100        |
| Tuition        |              | 15,345        | 20,975        | 23,530        | 26,090        | 27,625        | 30,690        |
| Administration |              | 16,090        | 16,090        | 16,090        | 16,090        | 16,090        | 16,090        |
| <b>Total</b>   |              | <b>33,855</b> | <b>51,365</b> | <b>60,960</b> | <b>62,750</b> | <b>68,025</b> | <b>71,880</b> |

## A.C.E. Physical School Termly Fees

|                |               |               |               |                |                |                |                |
|----------------|---------------|---------------|---------------|----------------|----------------|----------------|----------------|
| Curriculum     | 2,420         | 2,420         | 14,300        | 21,340         | 20,570         | 24,310         | 26,100         |
| Tuition        | 22,275        | 24,340        | 30,940        | 34,925         | 38,500         | 39,875         | 45,315         |
| Administration | 20,110        | 20,110        | 20,110        | 20,110         | 20,110         | 20,110         | 20,110         |
| School Meals   | 18,150        | 18,150        | 18,150        | 18,150         | 18,150         | 18,150         | 18,150         |
| Activity Fee   | 6,180         | 6,180         | 6,180         | 6,180          | 6,180          | 6,180          | 6,180          |
| <b>Total</b>   | <b>69,135</b> | <b>71,200</b> | <b>89,680</b> | <b>100,705</b> | <b>103,510</b> | <b>108,625</b> | <b>115,855</b> |

## iGCSE Physical School Termly Fees

|                | iLower         |                |                | iGCSE          |                | iAL            |
|----------------|----------------|----------------|----------------|----------------|----------------|----------------|
|                | Year 7         | Year 8         | Year 9         | Year 10        | Year 11        | Year 12 - 13   |
| Tuition        | 81,320         | 89,015         | 96,915         | 104,415        | 112,115        | 130,680        |
| Administration | 40,290         | 40,290         | 40,290         | 40,290         | 40,290         | 40,290         |
| School Meals   | 18,150         | 18,150         | 18,150         | 18,150         | 18,150         | 18,150         |
| Activity Fee   | 6,180          | 6,180          | 6,180          | 6,180          | 6,180          | 6,180          |
| <b>Total</b>   | <b>145,940</b> | <b>153,635</b> | <b>161,535</b> | <b>169,035</b> | <b>176,735</b> | <b>195,300</b> |

**Learning For Humanity (L4H)** 5,000 per student  
**Annual Subscription (Optional)**

### NB: ADMISSION FEES (NEW STUDENTS – PER STUDENT)

KES 10,000.00 non-refundable admission fee is due at the time of application.

### CAUTION MONEY

KES 10,000.00 (refundable) -is refundable in full at the end of the student's registration period provided no outstanding fees apply to the student's account.

### DIAGNOSTIC TESTS/ENTRY EXAMS

KES 5,000.00 for new students transferring from non-ACE schools.

IGCSE Entry Exam KES 5,000.00

### CURRICULUM

Curriculum Fee includes the cost of the minimum PACEs per term and other learning materials. Extra PACEs will be billed separately.

### CO – CURRICULAR ACTIVITIES

Will include one or two sport activities per term.

## DISCOUNT, REFUND & PENALTY POLICIES

### DISCOUNTS

**NOTE:** A minimum enrollment commitment of one full year is required to be eligible for discounts. Currently, only one form of discount is available—the Sibling-Discount.

- For families with more than one student attending Mikisa, additional sibling discounts apply. The oldest child pays full School fees. A 5%, 7.5% & 10% discount is given to the second, third, & other sibling(s) respectively if full fees are paid in by the first day of the term. In order to receive the Sibling-discount all students must commit to be enrolled at Mikisa School for a period of at least one full year.

### REFUNDS

- The School's budget is determined based on enrollment numbers at the start of the academic year. Financial commitments are thus made to faculty staff and facilities investments. Therefore, requests for prorated tuition charges as a result of illness, unexpected departures, or extended holidays cannot be granted.

- In the event that a student is required to leave for disciplinary reasons, the semester fee is forfeited.

## PENALTY FOR LATE PAYMENTS

- Mikisa's sole source of income is from the school fees paid. Therefore, in order to adequately provide services to the students and avail resources required for their learning, all payments need to be paid by the first day of the term.

- School services will be withheld if:

- Previous term's fees have not been cleared
- Fees for the term not paid by the end of the first week

## PAYMENT DETAILS

### **BANK DETAILS**

|                  |                              |
|------------------|------------------------------|
| Beneficiary Name | Mikisa Group of Schools Ltd. |
| Account Number   | 7704510013                   |
| Bank Name        | NCBA Bank Kenya Plc          |
| Bank Branch      | Karen                        |
| Bank Swift Code  | CBAFKENX                     |
| MPESA PayBill    | 880100                       |

### **Paybill Instructions**

To transfer funds from your MPESA mobile account directly to our NCBA account;

1. Go to your M-Pesa menu on your phone and select 'Lipa na M-Pesa'. Select 'Paybill'
2. Under business number, enter 880100 (The NCBA Business Number). Press OK.
3. Under account number, enter your full NCBA account (7704510013). Press OK.
4. Under amount, enter your desired amount to transfer to a maximum of KES. 150,000.00 per transaction. Press OK.
5. Enter your M-Pesa PIN number to validate the transaction. Press OK
6. Once sent, wait for an NCBA and MPESA SMS confirmations on the transfer.
7. Forward the NCBA SMS confirmation to 0746 618710.

When you deposit cash or cheques into our account, use the student pay-in slip. Be sure to indicate the student's name as you make account deposits. Present the slip to the school office as evidence of payment; the school will issue you with a receipt.

### **CHANGE IN FEES**

Fees are subject to change at the discretion of the school's management and depending on the prevailing circumstances. Where there is need to revise the school fees, parents will be given reasonable notice.

MANAGEMENT,  
MIKISA GROUP OF SCHOOLS LTD.